



REVISED

# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2020-02-04 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

ITEM No.:

EE-4.

TITLE:

Piggyback Recommendation of \$500,000 or Greater - FY20-174 - Light, Medium, and Heavy-Duty Vehicles

REQUESTED ACTION:

Approve the recommendation to make a piggyback award to the vendor(s) awarded by the Florida Department of Management Services for the Motor Vehicles Bid 25100000-19-1 and for the Medium and Heavy-Duty Truck Bid 25101600-16-1. Contract Term: February 4, 2020 through November 17, 2020, 11 Months; User Department: Student Transportation & Fleet Services; Award Amount: \$3,850,000; Awarded Vendor(s): 25; Small/Minority/Women Business Enterprise Vendor(s): None.  
See Supporting Docs for continuation of Requested Action.

SUMMARY EXPLANATION AND BACKGROUND:

Purchasing Policy 3320, Part II, Section M, permits the District to piggyback on contracts awarded by Public or Governmental Agencies, or other School Districts. This ITB was awarded by the Florida Department of Management Services and will allow the District to purchase light, medium-duty trucks, and light vehicles for white fleet such as cars, vans, and pickups.  
A copy of the ITB documents are available online at: [http://www.broward.k12.fl.us/supply/agenda/ITB\\_FY20-174\\_25100000\\_19-1\\_FloridaDepartmentofManagementServices.pdf](http://www.broward.k12.fl.us/supply/agenda/ITB_FY20-174_25100000_19-1_FloridaDepartmentofManagementServices.pdf)

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction  Goal 2: Safe & Supportive Environment  Goal 3: Effective Communication

FINANCIAL IMPACT:

The estimated financial impact to the District will be \$3,850,000. The funding source will come from the Capital Budget and various departments' budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)

(1) Continuation of Requested Action (2) Executive Summary (3) Financial Analysis Worksheet (4) Memo to Revise

BOARD ACTION:

**APPROVED**

(For Official School Board Records Office Only)

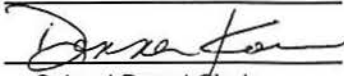
SOURCE OF ADDITIONAL INFORMATION:

Name: John Lyles	Phone: 754-321-4400
Name: Mary C. Coker	Phone: 754-321-0503

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: **FEB 04 2020**

By:   
School Board Chair

Signature

Maurice Woods  
1/31/2020, 2:14:52 PM

**Piggyback Recommendation of \$500,000 or Greater  
FY20-174 - Light, Medium, and Heavy-Duty Vehicles  
February 4, 2020 Board Agenda**

**CONTINUATION OF REQUESTED ACTION**

Alan Jay Chevrolet – Cadillac, Inc.  
Alan Jay Enterprises of Wauchula d/b/a Alan Jay Chrysler Jeep Dodge of Wauchula  
Alan Jay Ford Lincoln Mercury, Inc.  
Alan Jay Import Center d/b/a Alan Jay Toyota  
Alan Jay Nissan, Inc.  
Asbury Automotive Brandon, L.P. d/b/a Coggin Deland Hyundai  
Asbury Jax Ford, LLC d/b/a Coggin Ford  
Avenues Motors, LTD d/b/a Coggin Nissan at the Avenues  
Beck Auto Sales, Inc.  
Beck Nissan, Inc.  
Coggin Cars L.L.C. d/b/a Coggin Toyota at the Avenues  
Coggin Chevrolet L.L.C.  
Cruise Car, Inc.  
Daytona Harley Davidson, Inc.  
Duval Ford, LLC  
FL AUTO, LLC d/b/a Beck Ford  
Garber Chevrolet Buick GMC  
Garber Chrysler-Dodge Truck, Inc.  
Garber Ford, Inc.  
Gator Moto Utility Vehicles and More, LLC  
Hub City Ford- Mercury, Inc.  
Jeffrey Allen, Inc.  
PALATKA CBG, LLC d/b/a Beck Chevrolet Buick GMC  
Pembroke Motors, Inc d/b/a Auto-Nation Chrysler, Dodge, Jeep, Ram Pembroke Pines  
Tampa Truck Center LLC d/b/a Southport Truck Group

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ROBERT W. RUNCIE  
SUPERINTENDENT OF SCHOOLS

January 30, 2020

TO: School Board Members

FROM: Maurice L. Woods *MLW*  
Chief Strategy & Operations Officer

VIA: Robert W. Runcie *RWR*  
Superintendent of Schools

SUBJECT: **REVISION TO EE-4, PIGGYBACK RECOMMENDATION OF \$500,000 OR GREATER – FY20-174 – LIGHT, MEDIUM, AND HEAVY-DUTY VEHICLES, FOR THE FEBRUARY 4, 2020, SCHOOL BOARD OPERATIONAL MEETING**

Attached is a revision to EE-4, Piggyback Recommendation of \$500,000 or Greater – FY20-174 – Light, Medium, and Heavy-Duty Vehicles, for the February 4, 2020, School Board Operational Meeting.

Exhibits:

- Revised Executive Summary page 2

RWR/MLW/MCC:bm  
Attachment

cc: Senior Leadership Team

## EXECUTIVE SUMMARY

### Piggyback Recommendation of \$500,000 or Greater FY20-174 – Light, Medium, and Heavy-Duty Vehicles

---

#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the recommendation to make a piggyback award to the vendor(s) awarded on the Florida Department of Management Services (DMS) Bid 25100000-19-1 for Motor Vehicles and Bid 25101600-16-1 for Medium and Heavy-Duty Truck. The contract term for this piggyback Invitation to Bid (ITB) FY20-174 is for ten (10) months beginning February 4, 2020, and expiring November 17, 2020. The previously awarded ITB 59-033R –Light, Medium, and Heavy-Duty Vehicles were approved by the School Board on December 20, 2016, with a contract term of December 21, 2016, through September 30, 2017. ITB 59-033R provided Student Transportation & Fleet Services the opportunity to purchase 120 vehicles based upon the District Educational Facilities Plan approved on September 7, 2016.

Fleet Services is currently completing the District's white fleet needs assessment for vehicles, light, and medium-duty trucks. The needs assessment will provide the District with the ability to address and prioritize purchases based upon the approved funding in the District Educational Facilities Plan. Combining the two (2) DMS bids under ITB FY20-174 will give Fleet Services and Procurement & Warehousing Services the ability to monitor the authorize spend efficiently and effectively.

The spending authority of \$3,850,000 is being requested for the procurement of new vehicles for the District's transportation fleet to ensure the ability to continue to service all schools and facilities throughout the District.

#### **Goods/Services Description**

##### **Responsible: Student Transportation & Fleet Services (STFS)**

The approval of these piggybacks will allow STFS to utilize the DMS Bids to purchase light and medium-duty trucks, and light vehicles for the white fleet such as cars, vans, and pickups. The DMS Bid was awarded to twenty-five (25) vendors and will allow for the purchase of approximately one hundred (100) vehicles for the replacement of white fleet vehicles. Funding is also requested whereby additional departments may purchase vehicles from funding sources within the department, i.e., Food & Nutrition Services, the District's Technical Colleges, Safety, Security, and Emergency Preparedness.

#### **Procurement Method**

##### **Responsible: PWS**

Per Purchasing Policy 3320 Part II Section M, the School Board may make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other district school boards, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements.

Piggyback Recommendation of \$500,000 or Greater  
 FY20-174 – Light Medium, and Heavy-Duty Vehicles  
 February 4, 2020 Board Agenda  
 Page 2

**Financial Impact**  
**Responsible: PWS and STFS**

The School Board approved the Five (5) Year District Education Facilities Plan on September 4, 2019, allocating a \$3,850,000 for the purchase of light and medium-duty trucks, and light vehicles for the white fleet such as cars, vans and pickup trucks. The estimated requested spending authority is based on the purchase of approximately one hundred (100) vehicles at an estimated cost of \$35,000 for a total of \$3,500,000. The additional \$350,000 are for purchases from other departments utilizing additional funding sources from the following departments, Food & Nutrition Services, Technical Colleges, and Safety Security and Emergency Preparedness.

Estimated cost per vehicle		\$ 35,000
Approximate number of vehicles	(x)	100
Total cost		\$3,500,000
Additional department spending authority		\$ 350,000
<b>Total spending authority</b>		<b>\$3,850,000</b>

Funding for this ITB will come from the Capital Budget and other departments' funding sources.

The District utilized its Master Lease Agreement with Bank of America (BoFA) to obtain lease financing. After several discussions with BoFA, the District was able to reduce the initial interest rate offered of one-point nine thousand three hundred thirty-seven (1.9337) percent by zero-point two hundred fifty-one (0.0251) percent, resulting in a final interest rate of one-point nine thousand eighty-six (1.9086) percent for an eight (8) year term.

Comparing a similar lease transaction with Alachua Schools, they obtained a seven (7) year lease in December 2019 for one-point eight thousand three hundred forty (1.8340) percent. Based on today's market, that lease would have a rate of one-point eight thousand seven hundred thirty-five (1.8735) percent. If the District's lease was for seven (7) years, BoFA would match that rate. However, with the additional year [from seven (7) to eight (8) years] the insignificant/incremental increase of zero-point three hundred fifty-one (0.0351) percent one-point eight thousand seven hundred thirty-five vs. one-point nine hundred eight (1.8735 vs. 1.908) percent still allowed the District to achieve a very competitive rate. Also, BoFA allowed the District to lock the rate until February 12, 2020, with no additional cost.

The amount requested was determined based on the STFS requirements to satisfy the needs of the District.

The financial impact amount represents an estimate contract value; however, the amount authorized will not exceed the estimated contract award amount.

